

Specialist Committee convenor

Role description

Key Relationships

- Convenor of the specialist committee
- Law Reform and Advocacy Manager
- Law Reform and Advocacy Advisors
- Members of the Law Reform Committee and other specialist law reform committees
- External stakeholders, including officials and other representative organisations

Primary responsibilities

- To convene and oversee the specialist committee's contributions to the Law Society's law reform and advocacy work, which may involve attending meetings with Government departments, and participating in working groups.
- As required, to act as a Law Society spokesperson on law reform issues within the specialist committee's scope. This may include appearing at select committee, and speaking to media.
- Where required, to approve and sign off official correspondence.
- To lead and encourage contributions from committee members, and facilitate the committee reaching an agreed position.
- To engage with lawyers interested in law reform in the specialist committee's area.
- To identify important emerging issues to allow the committee to work proactively.

Expected outcomes

- The committee actively engages in law reform within the committee's area of expertise.
- Submissions are of a very high standard, and support the Law Society's reputation for producing independent, impartial and considered submissions.
- Submissions support the Law Society's obligation to 'assist and promote, for the purpose of upholding the rule of law and facilitating the administration of justice in New Zealand, the reform of the law.'

Skills and expertise

- Expertise in specialist area.
- Strong interest in law reform.
- Clear communicator and drafter.
- Awareness of key issues affecting the legal profession.
- Facilitation and leadership skills.
- Able to be objective and discuss issues constructively.
- Capacity and willingness to lead and contribute to the committee's work, sometimes to tight deadlines.
- Good understanding of the Law Society's law reform mandate.