

Following on from our bulletin to all Auckland FLS members on 14 April, we can confirm that the ability to file via email applies to **ALL** applications/affidavits etc and not just to essential work. The fee waiver is to apply to **ALL** fees payable and not just to fees payable for essential work.

The court does **NOT** need the original copies of these documents so there is no need to send these in. This is to avoid clogging up the system with duplicate copies of documentation and also to limit any contact/touching of the paper material that is placed on any court file. This is in accordance with recommendations and guidelines in dealing with paper communication during the covid-19 pandemic.

If the matter is urgent and needs to be referred to a judge urgently – please put **URGENT** in the subject line of the email **and** also outline in the body of the email the reason why it is urgent. This will help the registry staff triage emails more efficiently.

Please ensure that documentation continues to be sent to the appropriate generic email addresses throughout metro-Auckland as follows:

For **ALL** urgent/e-duty applications – AK-METRO@justice.govt.nz

For **ALL** other on-notice applications – ApplicationsManagement-Team@justice.govt.nz

For filing of follow-up documentation i.e. reports, submissions, memoranda, urgent requests for referral to a judge, case management requests, etc - these should continue to be filed via the relevant generic CMT email relevant for each court:

Auckland District Court Family matters - CMT-AKLD@justice.govt.nz

North Shore District Court Family matters – CMT-NS@justice.govt.nz

Manukau District Court Family matters – CMT-MAN@justice.govt.nz

Waitakere District Court Family matters – CMT-WTK@justice.govt.nz

For all queries/filing of submissions for long cause fixtures -

AKMetro_LCH@justice.govt.nz

Mental Health applications/reports etc – AMMH@justice.govt.nz

For **ALL** civil applications and other documentation -

Auckland_Civil_CMT@justice.govt.nz

Kirsty Swadling

FLS Chair