

# Associate membership application

## Application information

**Use this form if you are applying to become an associate member of the New Zealand Law Society (Law Society).** Please complete the application form and return it to the Law Society.

You must provide the original application and original supporting documentation. Applications and related documentation such as references will only be accepted if dated **within 3 months** of the date of the application form.

If you have any queries about the form or payment, please contact Registry on 0800 22 30 30 or email [associatemembership@lawsociety.org.nz](mailto:associatemembership@lawsociety.org.nz)

### Eligibility

**Please refer to the Law Society Rules for Associate Membership 2014, available on our website [lawsociety.org.nz/about-us/what-is-the-law-society/associate-membership/](http://lawsociety.org.nz/about-us/what-is-the-law-society/associate-membership/).**

You may be eligible for appointment as an associate member if you have a significant association with the legal profession. For example, if you are:

- A retired lawyer
- An experienced legal executive, legal office manager or the like employed in any field of law
- An enrolled barrister and solicitor of the High Court of New Zealand practising overseas
- A New Zealand lawyer practising overseas not holding a New Zealand practising certificate
- An overseas lawyer with significant association with the New Zealand profession

- A present or former member of the judiciary in New Zealand or elsewhere
- A lecturer in law
- Anybody else claiming a significant association with the legal profession

Lawyers who are currently suspended or have been struck off the role are ineligible.

### Benefits

Benefits of New Zealand Law Society associate membership include:

- Receive member rates for NZLS CLE courses – webinars, seminars and workshops on a wide range of topics are presented online and at various venues throughout the country
- Receive the Law Society's weekly email newsletter
- Eligible for appointment to Law Society's special committees
- Option to join Law Society's Property and/or Family Law Sections
- Option to subscribe to the Law Society's Library services

### Payment

**Once your application has been approved** we will invoice you and email instructions on how to download your invoice and make payment.

## 1 Personal details

**Title** (optional)

Miss Ms Mrs Mr Other, please specify

**Suffix** (if relevant)



**First name**

**Preferred first name**

**Middle name(s)**

**Last name**



## 4 Eligibility

Please refer to the Law Society Rules for Associate Membership 2014.

**A** Are you the holder of a practising certificate in New Zealand as a barrister or solicitor or as both? (Rule 2(b))

Yes No

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**B** Are you an honorary member of the New Zealand Law Society? (Rule 2 (c))

Yes No

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**C** Have you been struck off the roll of barristers and solicitors under section 242(1)(c) of the Lawyers and Conveyancers Act 2006 or under the provisions of any other enactment? (Rule 2(d))

Yes No

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**D** Are you a lawyer suspended from practice under sections 242(1)(e) or 245(1) of the Lawyers and Conveyancers Act 2006 or under the provisions of any other enactment? (Rule 2(e))

Yes No

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**E** Are you a subject to an order made under section 242(1)(h)(ii) of the Lawyers and Conveyancers Act 2006 prohibiting you from employment by a practitioner or incorporated firm, or subject to a similar order under the provisions of any other enactment? (Rule 2(f))

Yes No

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**F** Have you ever been adjudged bankrupt or made an assignment for the benefit of your creditors? (Rule 2(g))

Yes No

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**G** Have you ever been convicted of any crime or offence in New Zealand or overseas other than one concealed by the Criminal Records (Clean Slate) Act 2004? If yes, please provide details (provide a separate sheet if necessary).

Yes No

**Crime/offence**

**Place of conviction**

**Date**

**Penalty**



## Overseas lawyers

Please record the details of admissions and practising certificates held in any other jurisdiction other than New Zealand and provide an original or certified copy of current certificate of standing, not more than 3 months old, from the appropriate regulatory body/bodies. This information is required only if you have been practising as a lawyer in another country since admission in New Zealand or since the date that your last practising certificate lapsed/was cancelled, in New Zealand (whichever is more recent).

**Jurisdiction**

**Date of admission**

**Date last practising certificate expired**

**Is your practising certificate still current?**

Yes No

**Jurisdiction**

**Date of admission**

**Date last practising certificate expired**

**Is your practising certificate still current?**

Yes No

## References

The following references are required:

- One employer reference (or equivalent); and
- Two references from persons of standing (one who has known the applicant for at least five years). (At least one reference must be from a New Zealand resident.)

**You are not required to provide references if one of the following applies to you:**

- Current or past members of the judiciary
- Lawyers who have ceased to be a practising member of the Law Society during the previous three years and who had immediately before that been a practising member for a minimum period of five continuous years
- Members of the Family Law Section of the Law Council of Australia

**Employer referee name**

**Organisation**

**Phone**

**Email**

## 6 References continued

Character referee name

Organisation

Phone

Email

Character referee name

Organisation

Phone

Email

## 7 Law Society Library

The New Zealand Law Society Library offers the most comprehensive legal information collection available in New Zealand. The Law Society Library is a private library for use by members and associate members of the New Zealand Law Society, the Judiciary, and Ministry of Justice Court staff only.

For information on the Law Society Library, refer to our website <https://www.lawsociety.org.nz/professional-practice/practice-briefings/law-society-library-legal-research-facilities/>.

Please apply below to use the Law Society's Library service.

Use of the New Zealand Law Society Library costs \$632.50.

**Apply for Law Society Library services**

## 8 Associate section membership

Associate membership of the New Zealand Law Society is a prerequisite to associate membership of a section.

For information on the benefits of section membership, refer to the relevant section website. Property Law Section [www.lawsociety.org.nz/pls](http://www.lawsociety.org.nz/pls) or Family Law Section [www.familylaw.org.nz](http://www.familylaw.org.nz)

Please apply below for associate membership of the Property Law Section and/or Family Law Section.

Family Law Section associate membership costs \$243.75 (GST inclusive).

**Apply to be a Family Law Section associate member**

## 8 Associate section membership continued

Property Law Section associate membership costs \$207.00 for the first member in a firm, and \$172.50 for subsequent members (GST inclusive).

**Apply to be a Property Law Section associate member**

## 9 Fees and payment

Payment is not required at the time of applying. Upon approval, you will be emailed instructions on how to log in to registry to download a copy of your invoice. Please refer to your invoice for our bank details and the correct amount to be paid. If you wish to pay by credit card, you can pay online when accessing your invoice.

Law Society associate membership costs \$86.25. All fees are GST inclusive.

**Apply to be a Law Society associate member**

### Optional additional benefits:

- \$17.25 – Associate membership certificate
- \$632.50 – Library services
- \$243.75 – Family Law Section associate membership
- \$207.00 – Property Law Section associate membership – first member joining
- \$172.50 – Property Law Section associate membership – subsequent member joining

Please tell indicate your preferred method of payment

Credit card       Direct credit

## 10 Declaration

I (your full legal name)

(your occupation)

of (your full residential address)

### acknowledge and declare that:

- I am the applicant named in this application form.
- I am a fit and proper person to be an associate member of the Law Society.
- The answers and information contained on or attached to this application form are true.
- I have read and agree to the privacy and information handling policy below.

**Applicant signature**

**Date** (dd/mm/yyyy)

## Privacy and information handling

The information you provide helps the Law Society to process your application and enables the Law Society to carry out its regulatory and representative functions under the Lawyers and Conveyancers Act 2006. The Law Society will collect, use, hold and disclose your personal information only for the purposes of processing your application, to compile a membership database, communicate with you and provide membership services. Only authorised staff will have access to your information which is held in a secure environment. The provision of information by you is voluntary. However, if you do not provide full information, the Law Society may not be able to progress your application. Under the Privacy Act 2020 you may request access to and request correction of your personal information held by the Law Society. This includes any information that we may collect while you are an Associate Member, such as attendance at events. For more information about the Law Society's Privacy and Information Handling Policies please refer to [www.lawsociety.org.nz/privacy](http://www.lawsociety.org.nz/privacy). General information about the Privacy Act 2020 is also available on the website of the Privacy Commissioner at [www.privacy.org.nz](http://www.privacy.org.nz).

## Sending this form

Please return by email

✉ [associatemembership@lawsociety.org.nz](mailto:associatemembership@lawsociety.org.nz)

Or post:

📍 Associate Membership, New Zealand Law Society  
PO Box 5041, Lambton Quay, Wellington 6140  
DX SP20202

For further information, contact:

☎ 0800 22 30 30

✉ [associatemembership@lawsociety.org.nz](mailto:associatemembership@lawsociety.org.nz)

🌐 [www.lawsociety.org.nz](http://www.lawsociety.org.nz)