

Associate membership application

Application information

Use this form if you are applying to become an associate member of the New Zealand Law Society Te Kāhui Ture o Aotearoa (Law Society).

If you are a Fellow, Associate or Affiliate member of Legal Executives New Zealand, this form is not the correct form to use. Please complete the [Associate membership application for LENZ members](#).

Please complete this form and return it to the Law Society.

Applications and related documentation such as references will only be accepted if dated **within three months** of the date of the application form.

If you have any queries about the form or payment, please contact Registry on 0800 22 30 30 or email associatemembership@lawsociety.org.nz

Eligibility

Please refer to the Law Society Rules for Associate Membership 2014 (Rules), available on our website lawsociety.org.nz/membership/associate-membership

You may be eligible to become an associate member if you have a significant association with the legal profession in New Zealand. For example, if you are:

- A retired lawyer
- An experienced legal executive, legal office manager or the like employed in any field of law
- An enrolled barrister and solicitor of the High Court of New Zealand practising overseas

- An overseas lawyer with significant association with the New Zealand profession
- A present or former member of the judiciary in New Zealand or elsewhere
- A lecturer in law
- Anybody else claiming a significant association with the legal profession

Lawyers who are currently suspended or have been struck off the role are ineligible.

Benefits

Benefits of associate membership include:

- Receive member rates for NZLS CLE courses – webinars, seminars and workshops on a wide range of topics are presented online and at various venues throughout the country
- Receive the Law Society's weekly email newsletter
- Eligible for appointment to Law Society's special committees
- Option to join Law Society's Property and/or Family Law Sections as associate members
- Option to subscribe to the Law Society's Library services

Payment

Once your application has been approved we will email instructions on how to log in to Registry to download your invoice and make payment.

Privacy and information handling policy

The personal information collected and held by the Law Society will be used to process and assess your application, and for purposes connected with the Law Society's representative functions.

If the requested information is not provided, it may impact the Law Society's ability to assess your application, or this process may be delayed.

Further information about how the Law Society handles information including personal information is set out in the Law Society's Information Handling Policy, which can be viewed at lawsociety.org.nz/privacy. This Policy also contains information about your right to access and seek correction of your personal information. Please read this Policy before completing this form. If you have any queries about the Information Handling Policy, please email our Privacy Officer at privacy@lawsociety.org.nz.

1 Personal details

Title (optional)

Miss Ms Mrs Mr Mx Please specify your own if you wish

First name

Preferred first name

Middle name(s)

Last name

Previous name(s) (if any)

Date of birth (dd/mm/yyyy)

Gender (optional)

Woman Man Non-binary Please specify your own if you wish

Preferred pronouns (optional)

She/her He/him They/them Please specify your own if you wish

2 Contact details

Postal address

Country

Phone

Email

3 Association with the New Zealand legal profession

Are you a past or present member of the New Zealand judiciary or are you a person who has ceased to be a practising member of the Law Society during the previous three years and who had immediately before that been a practising member for a minimum period of five continuous years? (Refer to Rules 4(a) and (b))

Yes (go to question 7)

No

3

This image shows a single sheet of white paper with horizontal blue or grey ruling lines, typical of notebook paper. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

4

Are you the holder of a practising certificate in New Zealand as a barrister or a barrister and solicitor? (Rule 2(b))

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

F

Have you ever been adjudicated bankrupt or made an assignment for the benefit of your creditors? (Rule 2(g))

Yes No

G

Have you ever been convicted of any crime or offence in New Zealand or overseas other than one concealed by the Criminal Records (Clean Slate) Act 2004? If yes, please provide details (provide a separate sheet if necessary).

Yes No

Crime/offence

Place of conviction

Date

Penalty

H

Have you been found guilty of disciplinary action in another jurisdiction or profession which resulted in termination of your employment or removal from a foreign roll?

Yes No

If yes, please provide details below

I

Do you provide legal services to the public?

Yes No

If yes, please provide details below

Eligibility continued

J

Are there any other matters the Law Society should be aware of when considering your application?

Yes No

If yes, please provide details below

[illegible]

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Overseas lawyers

Please record the details of admissions and practising certificates held in any other jurisdiction and provide a copy of a certificate of fitness/good standing from the appropriate regulatory body/bodies. The certificate of fitness/good standing must not be more than three months old. This information is required only if you have been practising as a lawyer in another country since admission in New Zealand or since the expiry of your last practising certificate in New Zealand (whichever is more recent).

Jurisdiction

Date of admission

Date last practising certificate expired

Is your practising certificate still current?

Yes No

Jurisdiction

Date of admission

Date last practising certificate expired

Is your practising certificate still current?

Yes No

Only references completed by the referee within the past three months will be considered.

The following references are required:

- One employer reference (or equivalent); and
- Two references from people who know you well and can speak about your character and personal qualities. One must have known you for at least five years and one must be from a New Zealand resident.

You are not required to provide references if one of the following applies to you:

- Current or past members of the judiciary
- Lawyers who have ceased to be a practising member of the Law Society during the previous three years and who had immediately before that been a practising member for a minimum period of five continuous years
- Members of the Family Law Section of the Law Council of Australia

Employer referee name

Organisation

Phone

Email

Character referee name

Organisation

Phone

Email

Character referee name

Organisation

Phone

Email

7 Law Society Library

The Law Society Library offers the most comprehensive legal information collection available in New Zealand. The Law Society Library is a private library for use by lawyers and associate members of the Law Society, the Judiciary, and Ministry of Justice court staff only.

For information on the Law Society Library, refer to our website lawsociety.org.nz/professional-practice/law-library.

Please apply below to use the Law Society's Library service.

Use of the New Zealand Law Society Library costs \$632.50.

Apply for Law Society Library services

8 Associate section membership

Associate membership of the Law Society is a prerequisite to associate membership of a section.

For information on the benefits of section membership, refer to the relevant section website – Property Law Section lawsociety.org.nz/pls or Family Law Section lawsociety.org.nz/fls.

Please apply below for associate membership of the Property Law Section and/or Family Law Section.

Family Law Section associate membership costs \$287.50

Apply to be a Family Law Section associate member

Property Law Section associate membership costs \$207.00

Apply to be a Property Law Section associate member

9 Fees and payment

Payment is not required at the time of applying. Upon approval, you will be emailed instructions on how to log in to Registry to download your invoice and make payment. Please refer to your invoice for our bank account details and the correct amount to be paid. If you wish to pay by credit card, you can pay online when accessing your invoice. All amounts are GST inclusive.

Payment by credit or debit card will incur a card payment surcharge.

Law Society associate membership costs \$106.00.

Optional additional benefits:

\$632.50 – Library services

\$287.50 – Family Law Section associate membership

\$207.00 – Property Law Section associate membership

Authorisation and declaration

I (your full legal name)

(your occupation)

of (your full residential address)

authorise:

- the Law Society to make independent inquiries about me and obtain from any person or entity any information about me which the Law Society considers necessary to assess this application
- any person contacted by the Law Society for the purpose of assessing this application to disclose information about me to the Law Society

and acknowledge and declare that:

- I am the applicant named in this application form
- I am a fit and proper person to be an associate member of the Law Society
- the answers and information contained in or attached to this application form are true.
- I have read and understand the Information Handling Policy, which can be viewed at *lawsociety.org.nz/privacy*.

Applicant signature

Date (dd/mm/yyyy)

Sending this form

Please return by email

✉ associatemembership@lawsociety.org.nz

For further information, contact:

☎ 0800 22 30 30

✉ associatemembership@lawsociety.org.nz

🌐 lawsociety.org.nz